

**Public Participation
Network Kildare**

Quarterly Report

Q3 2024

TABLE OF CONTENTS

Introduction	3
Aims and Objectives	4
Membership	5
Representation	6
Events	7
Building Capacity	8
Participation in Decision Making	9
Governance	10
Communications	11
Finance	11
Financial Report	12

INTRODUCTION

Quarter three saw a stage of planning and preparation for September, traditionally a new beginning in the Community and Voluntary sector.

Staff progressed with plans to ensure that quarter four would be productive and that Kildare PPN would have a strong finish in 2024, with staff completing the approved workplan. Secretariat members continued their quest to resolve and finalise future hosting arrangements for Kildare PPN, and an extraordinary meeting was held in mid-September to update members on the position to date.

A highlight of every September is Social Inclusion Week and we are delighted that it was one of busiest to date.

Whilst this was an unsettling quarter, it was also a productive and positive period for member groups.

This report incapsulates the work completed.



AIMS & OBJECTIVES

Aims

- ❖ To facilitate and encourage public participation in local decision making
- ❖ To facilitate the representation of the Community and Voluntary, Social Inclusion and Environmental groups onto decision making bodies
- ❖ To strengthen the capacity of organisations to contribute positively to the community

Objectives

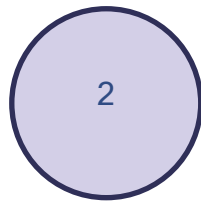
- ❖ Encourage greater participation in public decision making which leads to more effective and better targeted policies and programmes at local level and where necessary at a regional and national level
- ❖ Develop alternative methods and models of working which seek to directly involve and empower groups and individuals within the community
- ❖ Support Kildare PPN representatives to achieve the policy objective of Kildare PPN



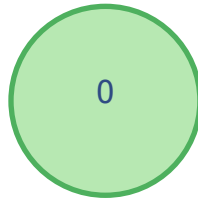
MEMBERSHIP

Kildare PPN's active membership between 1st July - Sept 30th 2024.

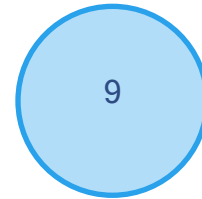
New Membership in Quarter 1



Social Inclusion

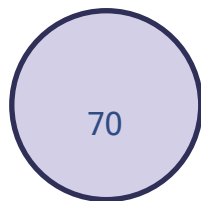


Environmental

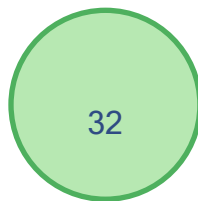


Community & Voluntary

Total Membership as of Sept 2024



Social Inclusion



Environmental



Community & Voluntary

REPRESENTATION

Representatives

Kildare PPN currently has representation on the following committees:

Committee	College	No.
Local Community Development Committee	Community/Voluntary	2
Local Community Development Committee	Social Inclusion	2
Local Community Development Committee	Environmental	1
County Kildare Heritage Forum	Community & Voluntary	1
	Total Representatives	6

All of the Strategic Policy Committees (SPC's) were dissolved in June and will reconvene following the adoption of the Draft SPC Scheme in Q4. Elections will be launched for PPN Representatives once we are formally notified of the number of seats allocated to the Community & Voluntary, Social Inclusion and Environmental pillars.

Kildare PPN Secretariat

Seat	Representative
Athy MD Seat	Vacant
Celbridge - Leixlip Seat	Dermot O'Donnell
Clane - Maynooth Seat	Vacant
Kildare - Newbridge MD Seat	Vacant
Naas MD Seat	Vacant
Community & Voluntary Seat	Linda Walsh
Community & Voluntary Seat	Anthony Egan
Environmental Seat	Vacant
Environmental Seat	Vacant
Social Inclusion Seat	P.J. Fagan
Social Inclusion Seat	Anne Crowe

Liz Denieffe resigned on July 15th 2024 / Naomi Scott Hayward resigned Aug 2nd 2024

EVENTS

Social Inclusion Week 2024

Social Inclusion Week took place from September 23rd to 27th, this annual event, now in its eighth year, continues to promote the invaluable work of local organisations active throughout County Kildare. Since its inception in 2017, County Kildare Social Inclusion Week has become a significant platform for education and insight, providing opportunities for services, organisations, community groups, and educators to showcase their impactful work. Social Inclusion Week aims to raise awareness about the available services, guide the community on how to



access them, and highlight ways the general public can contribute through volunteering, fundraising, or simply spreading the word within their local communities. This week served as an opportunity for groups to welcome new members and extend their reach within the broader community. The launch of Social Inclusion Week 2024 was hosted by KARE and the Newbridge Access Group, which held a Community Arts & Crafts Exhibition at the Newbridge Town Hall. In all, twenty-eight (28) events took place across the county, including Naas, Newbridge, Celbridge, Kildare town, Athy, Ballitore, Leixlip and Maynooth with events catering for all age groups.

We were delighted to have the closing ceremony as part of the Newbridge FRCs official opening of its new centre. We would as like to express our thanks to everyone involved for another very successful week.



BUILDING CAPACITY

Members Training

Let's Talk Series 2 - Your Constitution - Wednesday 18th September

This was an interactive workshop for our member groups which allowed them to design, review and/or update their constitution. This workshop helped groups ensure that their constitution is covering all the main elements by helping strengthening their existing constitution or help them in writing a new constitution, their governing document to ensure they are meeting best practice guidelines.



Feedback

“Just to say we are the proud owners of a constitution as of this morning really useful session this morning ... so many thanks to Grainne. I don't believe I'm signed up for the AGM and constitution session wasn't sure I'd survive such an 'exciting' morning but I'd do it on the strength of this morning's experience”.

Staff Training

Training Delivery and Evaluation - Professional Development - Grace Clarke

The importance of interpersonal skills - Open University - Grainne Fleming

Trust in the Workplace - Open University - Grainne Fleming

Developing high trust work relationships - Open University - Grainne Fleming

PARTICIPATION IN DECISION MAKING

Submissions

A pre-budget submission was made to the DCRD seeking additional funding for 2025

Maynooth Local Area Plan 2025 - 2031

Draft Strategic Policy Committee Scheme 2024-2029

Corporate Plan 2025 - 2029

Surveys

Carmichael's Customised training/Consultancy Survey for Spring/Summer 2024

Collaboration

- 1) Kildare County Council, in collaboration with Kildare Public Participation Network have issued a survey on Community Meeting Centre's in the townlands, towns and villages in County Kildare. Data gathered will help inform the development of plans and policies that will support the well-being of County Kildare residents, making Kildare a nicer place to live now and into the future.
- 2) Kildare Public Participation Network collaborated with County Kildare Leader Partnership to run the eight annual Social Inclusion Week.

MRPPN

We attended the Midlands Regional PPN meeting on Thursday 18th July in Laoise. This meeting was very productive with discussions centered on projects, funding and current challenges.

GOVERNANCE

Third Party Host

A call for a third-party host was sent to all member groups within the PPN and published on Active link on Tuesday 16th July. This tender was active for two weeks.

The PPN is currently hosted by CKLP, however the arrangement will end in December 2024.

Extraordinary General Meeting

An Extraordinary General Meeting was held on Monday 16th September. The purpose of this meeting was to update the membership on the future hosting of Kildare Public Participation Network and the next steps which need to be taken to ensure a smooth transition by December 31st.

Annual Report

The 2023 Annual Report returns for the Department of Rural and Community Development was completed and submitted to the Department in August.

Meeting Minutes

All Secretariat meeting minutes are available on the Kildare PPN website.

Reports

All quarterly reports, including the quarterly financial reports are available to view on the Kildare PPN website.

COMMUNICATIONS

Social Media

In this quarter, Kildare PPN's social media saw the following growth:



5% Increase in Followers
623 Followers



3% Increase in Followers
2,445 Followers



6% Increase in Followers
792 Followers



7 e-Bulletins were sent in Q3 of 2024 via Salesforce containing information on, grant opportunities, public meetings, public consultations, training, and anything that may be beneficial to our member groups.

FINANCE

Additional Funding 2025 - Local Authority

A business case was sent to Kildare County Council on June 18th, seeking additional funding for Kildare PPN for 2025. We are extremely grateful for the positive response we received and look forward to continued collaboration in the future.

FINANCIAL REPORT JAN - SEPT 2024

Income	Amount
DRCDC Total Funding (Includes support worker funding)	€85,700.00
Local Authority Core Funding	€30,000.00
Local Authority Support Worker Funding	€5,000.00
Local Authority Additional Funding	€5,000.00
Total Income 2024	€125,700.00

Expenditure	Spend to Date
Salary Resource Worker incl. PRSI	€39,674.88
· Travel & Subsistence Resource Worker	€345.32
Secretariat Travel & Subsistence paid for by PPN (3)	€0.00
PPN Representatives Travel & Subsistence paid for by PPN (4)	€0.00
Rent and Rates (5)	€0.00
Hosting Fee	€2,250.00
Postage / Telephone	€306.00
Online Communication tools (e.g online meeting software, survey software)	€1,148.16
Office Supplies/Stationery/Printing	€183.27
Light and Heat	€0.00
Insurance	€528.46
Bank Charges	€0.00
Auditing, Accountancy, HR & Professional Fees (e.g Financial and Legal Fees)	€90.00
Equipment for PPN	€0.00
Membership of external orgs/ workshops & conferences attended by PPN	€75.00
Website	€1,180.80
Projects/Activities /Events sponsored by PPN (6)	€1,723.27
IT/Server Support & Maintenance	€0.00
Training & Development (7)	€2,683.17
Marketing and Promotion of PPN (8)	€0.00
Plenary Costs (including Room Hire /Refreshments)	€1,293.96
General Maintenance – cleaning, waste etc.	€0.00
Total Expenditure	€51,482.29

PPN Support Worker Budget	
Salary Support Worker Inc PRSI	€28,780.20
Travel and Subsistence	€166.62
Associated Costs (9)	€0.00
Total Support Worker Budget	€28,946.82

Total Expenditure to Date	€80,429.11
----------------------------------	-------------------